

Rights/Responsibilities

Complaints by Students/Parents

Usually student or parent complaints or concerns can be addressed simply-by a phone call or a conference with the teacher. For those complaints and concerns that cannot be handled so easily, the District has adopted a standard complaint policy at FNG (LOCAL) in the District's policy manual. In general, a student or parent should first discuss the complaint with the teacher. If unresolved, the complaint should be shared with the principal. If the student or parent is not satisfied with the principal's action, they must submit a written complaint and request a conference with the Superintendent. If still unresolved, the District provides for the complaint to be presented to the Board of Trustees. Topics and policies include:

1. Discrimination on the basis of gender: policy FB
2. Sexual abuse or sexual harassment of a student: policy FNCJ
3. Loss of credit on the basis of attendance: policy FDD
4. Removal of a student by a teacher for disciplinary reasons: policy FOAA
5. Removal of a student to a disciplinary alternative education program: policy FOAB
6. Expulsion of a student: policy FOD
7. Identification, evaluation, or educational placement of a student with a disability: policies FOAB and FB
8. Instructional materials: policy EFA
9. On-campus distribution of non-school materials to students: policy FMA
10. Complaints against District peace officers: policy CKE

Computer Access - Acceptable Use

To prepare students for an increasingly computerized society, the District has made a substantial investment in computer technology for instructional purposes. Use of these resources is restricted to students working under a teacher's supervision and for approved purposes only. Only students who have been authorized by the District Director of Technology or Principal and who are under direct supervision of designated District employees are permitted to use a District computer or to access any local or outside telecommunications such as the Internet. Prior to such authorization, the student and the student's parent **must** sign and return the District Student Agreement Form. Students and parents should be aware that electronic communications – E-mail – using District computers are not private and may be monitored by District staff.

Protection of Student Rights

No student will be required to participate without parental consent in any survey, analysis, or evaluation – funded in whole or in part by the U.S. Department of Education – that concerns:

- Political affiliations.
- Mental and psychological problems potentially embarrassing to the student or family.
- Sexual behavior and attitudes.
- Illegal, antisocial, self-incriminating, and demeaning behavior.

- Criticism of other individuals with whom the student or the student’s family has a close family relationship.
- Relationships privileged under law, such as relationships with lawyers, physicians, and ministers.
- Income, except when the information will be used to determine the student’s eligibility to participate in a special program or to receive financial assistance under such a program.
- Parents will be able to inspect any teaching materials used in connection with such a survey, analysis, or evaluation.

Rights and Responsibilities of Students

All students are entitled to enjoy the basic rights of citizenship recognized and protected by law for persons of their age and maturity. District schools shall foster a climate of mutual respect for the rights of others. Each student is expected to respect the rights and privileges of other students, teachers, and district staff.

Students shall exercise their rights responsibly, in compliance with the rules established for the orderly conduct and discipline established to achieve and maintain order in the school. Students who violate the rights of others or who violate district or school rules shall be subject to disciplinary measures designed to correct the misconduct and to promote adherence by all students to the responsibilities of citizens in the school community. Student responsibilities for achieving a positive learning environment at school or school-related activities shall include:

- Attending all classes, daily and on time.
- Being prepared for each class with appropriate materials and assignments.
- Covering all books. Students are expected to return books in good condition or pay for damaged or lost books.
- Being properly attired (See dress code)
- Exhibiting respect toward others and exhibiting good sportsmanship at all school-related activities and contests.
- Conducting themselves in a responsible manner.
- Paying required fees and fines, unless they are waived.
- Refraining from violations of the “student code of conduct”. (See Student Code of Conduct)
- Obeying all school rules, including safety rules.
- Parking their vehicles in the designated area upon arrival at school, with the exception of vehicles for the orthopedic handicapped.
- Every vehicle, with the exception of bicycles, must be registered, have liability insurance and must be driven by a licensed driver. Any student caught driving recklessly will not be allowed to park their vehicle on campus for the remainder of the year. Students are not to be in, on or near their vehicles at any time during the school day. Students are expected to drive carefully and courteously on campus at all times.
- Seeking changes in school policies and regulations in an appropriate, orderly and responsible manner.
- Cooperating with staff investigation of disciplinary cases and volunteering

information when the student has knowledge relating to such cases.

Rights and Responsibilities of Parents

Parents have the responsibility to:

- Make every effort to provide for the physical needs of the child.
- Teach the child to pay attention and obey the rules.
- Be sure their child attends school regularly and promptly report and explain absences and tardies to the school.
- Encourage and lead the child to develop proper study habits at home.
- Participate in meaningful parent-teacher conferences to discuss their child's school progress and welfare.
- Attend parent-training workshops for home reinforcement of study skills and specific curriculum objectives.
- Keep informed of school policies and academic requirements of school programs.
- Participate in school-related organizations.
- Be sure their child is appropriately dressed and groomed at school and school-related activities.
- Discuss report cards and school assignments with their child.
- Bring to the attention of school authorities any condition that may relate to their child's education.
- Maintain up-to-date home, work, and emergency telephone numbers and other pertinent information at the school.
- Cooperate with school administrators and teachers.
- Be sure their child attends school tutorials when required or as the need arises.
- Submit a signed statement that they understand and consent to the responsibilities outlined in this plan.
- Control their child. Under Family Code 33.01, a student's parent is legally liable for property damage approximately caused by the negligent conduct of the student if such conduct is reasonably attributable to the negligent failure of the parent to exercise that duty or the willful or malicious conduct of a student who is at least 12 but under the age of 18.
- Model good sportsmanship at all school activities and contests.